



Institute of Legal Practice
and Development

I.L.P.D.



Excellence in Legal Practice

PERFORMANCE REPORT

FINANCIAL YEAR

2021/2022

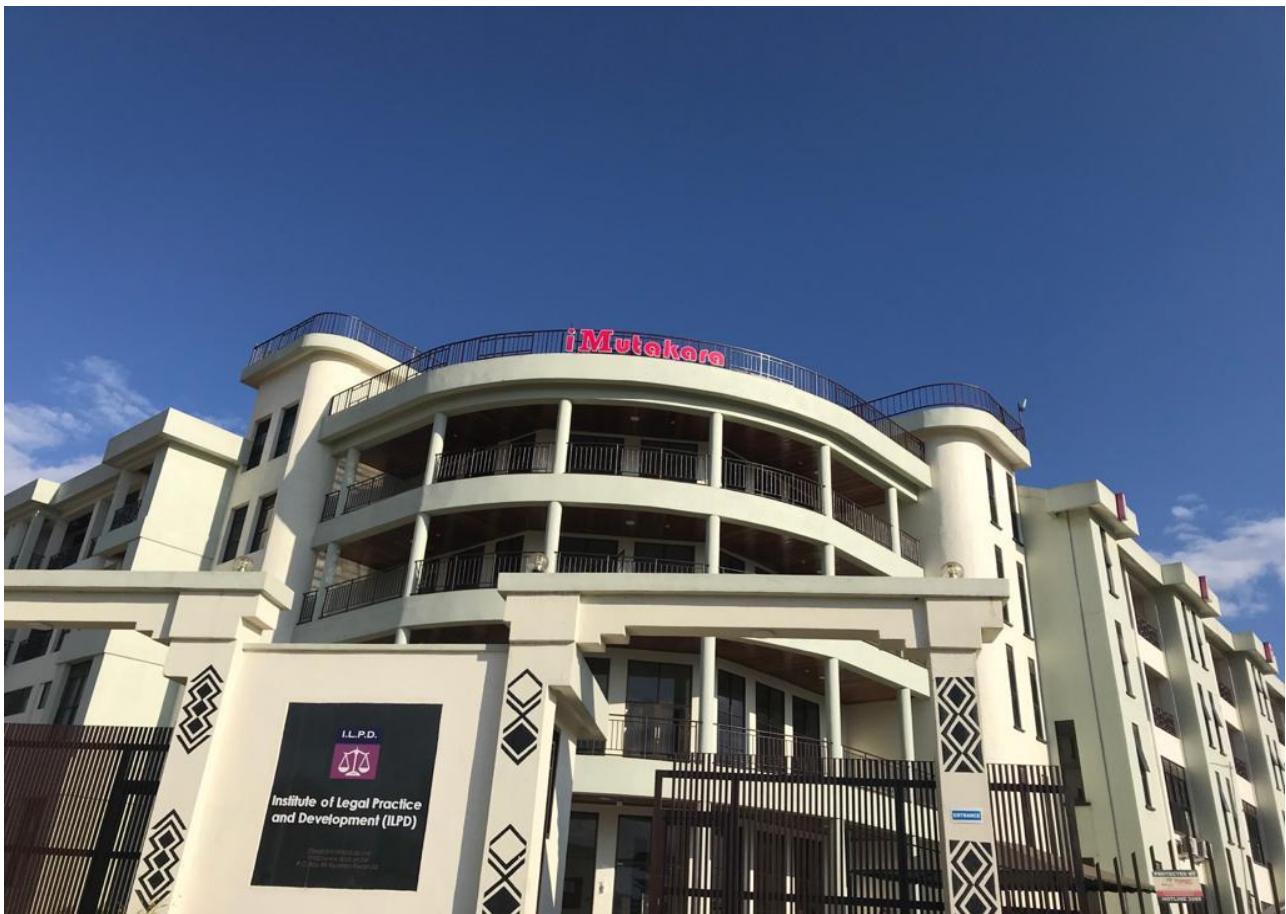


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LIST OF FIGURES

Figure 3 iMutakara Complex furnished. **Error! Bookmark not defined.**

LIST OF ACRONYMS AND ABBREVIATIONS

CLE:	Continuing Legal Education
DAF:	Director of Administration and Finance
DLD:	Diploma in Legislative Drafting
DLP:	Diploma in Legal Practice
EAC:	East African Community
F Y:	Fiscal Year which begins on 1 st July and ends on 30 th June
ICTR:	International Criminal Tribunal for Rwanda
ILPD:	Institute of Legal Practice and Development
MAJ :	Maison d'Accès à la Justice
MINECOFIN:	Ministry of Finance and Economic Planning
MINIJUST:	Ministry of Justice
NPPA:	National Public Prosecution Authority
PS:	Permanent Secretary
RBA:	Rwanda Bar Association
RCS:	Rwanda Correctional Services
RDB:	Rwanda Development Board
RURA:	Rwanda Utilities Regulatory Authorities
S C:	Supreme Court
UR:	University of Rwanda
VRAC	Vice Rector in charge of Academic and research
VRAF:	Vice Rector in charge of Administration and Finance

Foreword by the Rector

The Institute of Legal Practice and Development (ILPD) is mandated to provide professional legal education, provide training to those working in the field of justice and in related fields, promote research and disseminate law, collaborate with other institutions of learning and research in Rwanda and abroad, and support any other initiative that may contribute to the promotion of law and justice.

The institute is committed to always apply innovative approaches to training and jealously stick on its reputation for effective and high-quality courses. To these, its adherence to the core values of Justice, equity, ethics, integrity and independence have increased confidence of the community hence enhancing its reputation. This reputation made it an attraction to participants from different African countries including but not limited to: Kenya, South Sudan, Ghana, Cameroon, Togo, The Gambia and to mention just a few.

In the coming year the institute plans to continue to deliver trainings in existing programs and initiate new courses among others the Diploma in Tax investigation, Diploma in Bailiff's practice, Diploma in Procurement practice and Diploma in Labor Law Practice.

We thank the entire ILPD academic, administrative and support staff, the Ministry of Justice, the Ministry of Finance and Economic Planning, the Ministry of Education, the Higher Education Council, all Justice Sector Institutions, the Rwanda Development Board, as well as our other development Partners, for their respective roles well played in ensuring that the institute continue to be at its high.

**Dr SEZIRAHIGA Yves,
Acting Rector ILPD**

INTRODUCTION

The Institute of Legal Practice and Development (ILPD) established by Law in 2006 is a public higher learning institution that has a mandate of offering professional legal courses, Continuous Legal Education programs and carrying out legal research and dissemination. The establishment of this Institute was part of the implementation of the judicial reforms that the Government of Rwanda embarked on in 2004. To meet the demand for a legal workforce with enhanced skills, ILPD was assigned the task of providing the relevant training, as one of the institution members of the Justice Sector.

This report is a summary of achievements made by the Institute during the financial year 2021/2022 in the area of training and research as the core mandate of the Institute, finance and administration as supporting service and ends up with a brief on the planning of the new financial year, 2022/2023.

1. EDUCATION AND TRAINING

1.1 Introduction

The institute, during the FY 2021/2022, has offered Postgraduate program commonly known as “*Diploma in Legal Practice (DLP)*” and various Continuing Legal Education (CLE) courses. DLP is designed to be undertaken mainly by people with at least bachelor’s degree in law and who want to upgrade and enhance their skills in legal practice to get a qualification that enables them to practice as Judges, Prosecutors or Advocates. The program of Continuing Legal Education is mostly composed of tailor-made courses offered to people who are in the legal profession and paralegals to update them on particular issues of laws or legal practice.

1.2 Post Graduate Programs

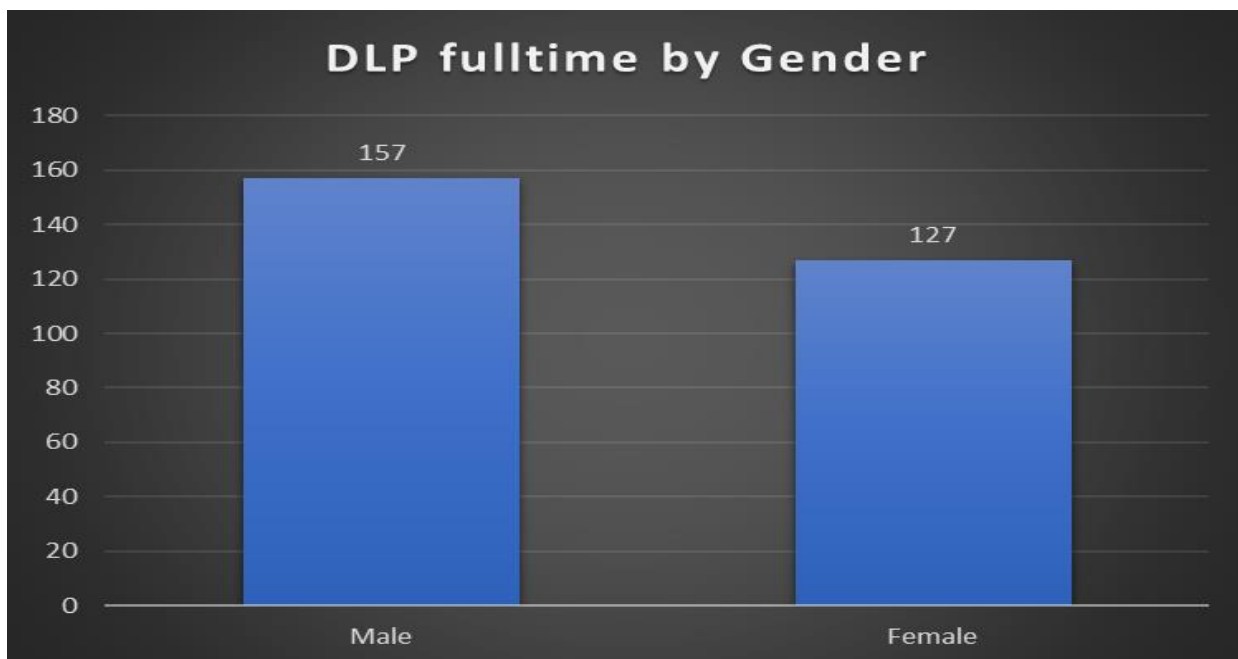
1.2.1 Diploma in Legal Practice

1.2.1.1 Modes of teaching

The Diploma in Legal Practice is offered in four different modes, namely *full-time mode*, *part-time Weekend*, *Part time evening* and *Executive mode*.

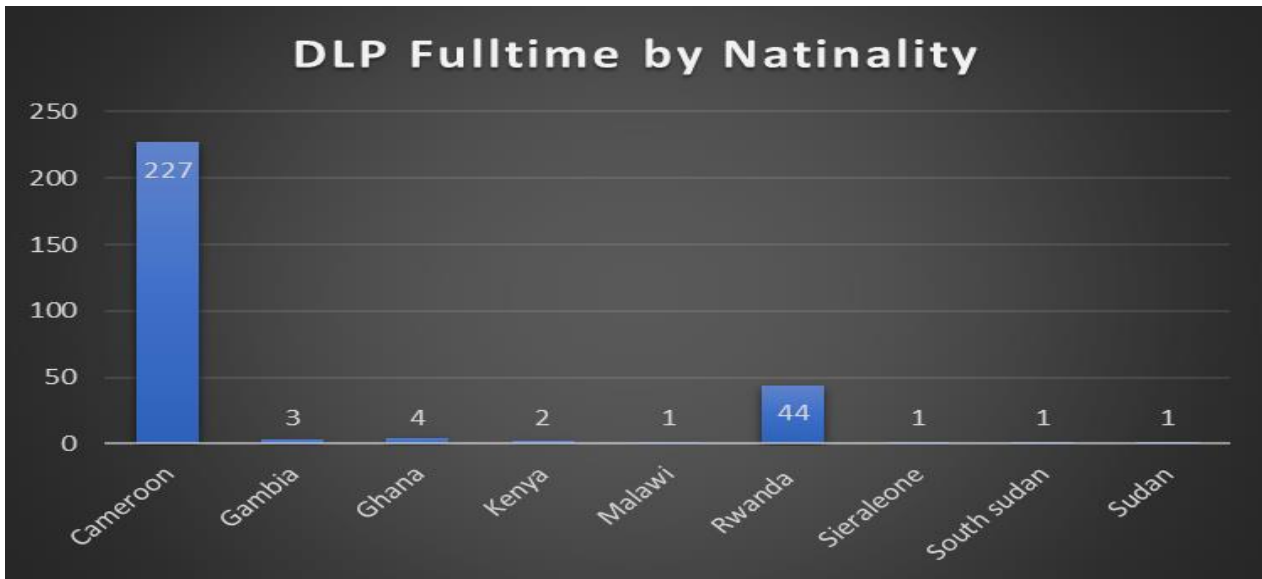
♣ DLP Full Time Mode

In 2021-2022 the institute hosted four intakes of student in DLP full time mode. Two intakes started the courses in July 2021 and the other two started in January 2022. The total number of students that completed their studies in these intakes 284. They are composed by 157 males and 127 females.



It should be noted that the full-time program at Nyanza is the one that attracts most foreign students than any other mode of training applied, mainly due to the available

facilities like the excellent accommodation and recreational facilities as well as the calm study environment in a small peaceful city of Nyanza, that allows them to concentrate fully throughout the intensive six months of their classroom lectures and exercises. We do as well have a few foreign students in other modes of study in Kigali, especially those that are already working either in private companies or in international organizations in and around Kigali City. As it can be observed from the graph below, the majority of fulltime students are foreigners where 80% of students are from Cameroon.



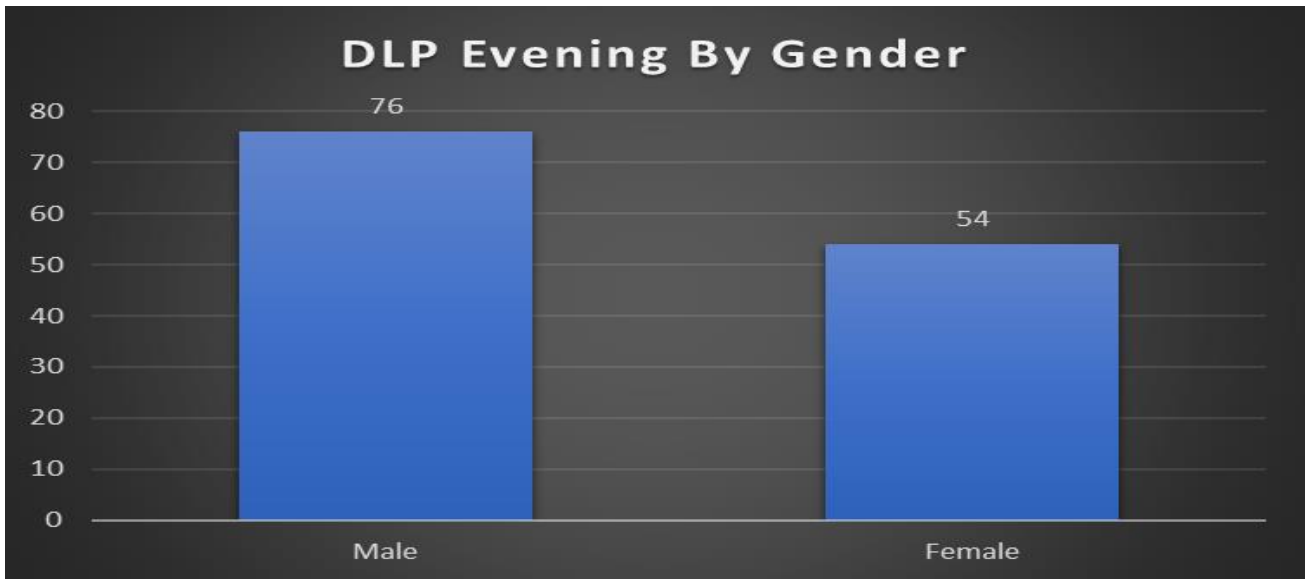
♣ **DLP Part Time Mode**

a) DLP evening sessions

During the FY 2021/2022, 130 students composed of 76 males and 54 females were enrolled and completed their courses of DLP under evening. This mode of study, just like the executive and the week-end ones, is highly dominated by local students who are either working in and around Kigali or those that do attend classes coming from their homes or from their families and thus, saving the accommodation and living expenses that they

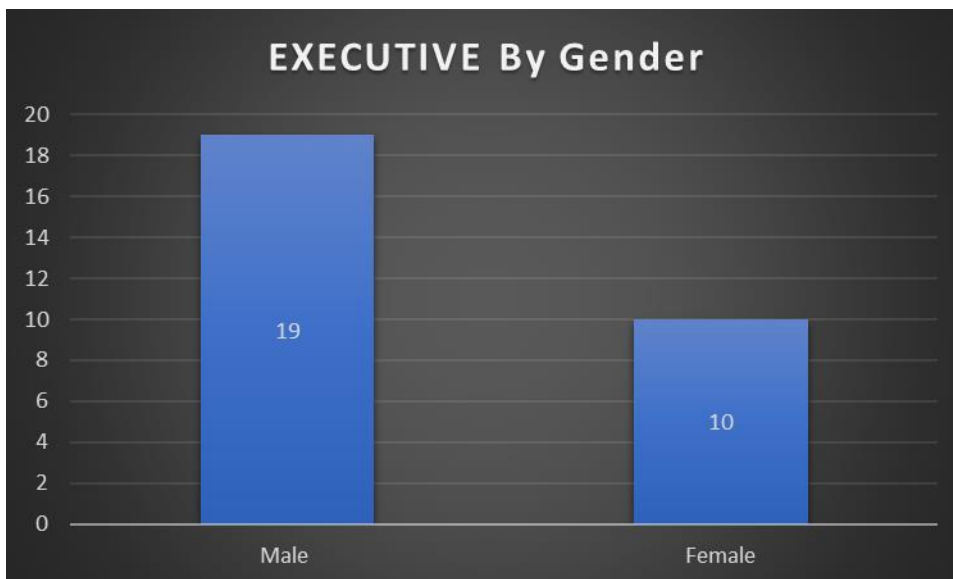


would otherwise spend when they enroll as resident students at Nyanza's fulltime program.



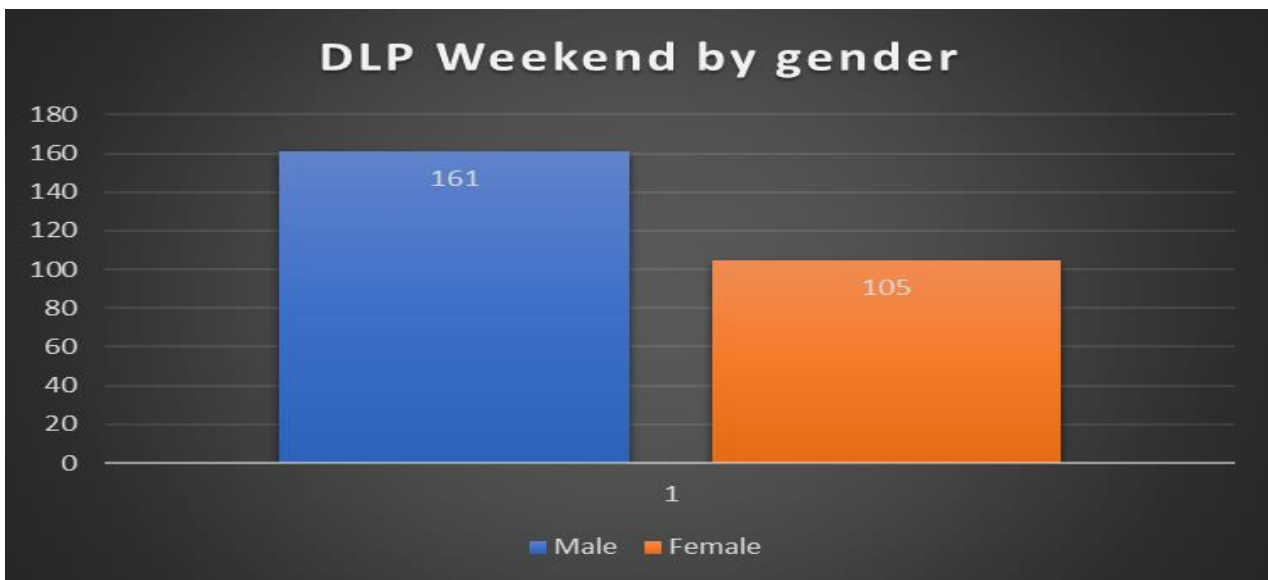
b) Executive Mode

In the FY 2021/2022, one intake of 29 students was being conducted before the pause of classes. This intake is composed of 10 female and 19 male as showed on the graph bellow.



c) DLP Weekend Mode

During the FY 2021/2022, students from four intakes 6 and 7 were attending DLP program in Kigali under weekend mode of teaching and two out of Kigali (Nyanza and Musanze) completed their studies. The total number of students in the above intakes is 266. There are composed by 105 females and 161 males as shown in the graph below.



1.2.1.2 Modules

The postgraduate courses are taught in a modular system. The DLP is composed of 8 modules taught in 10 working days each (applied to full time mode, while in weekend and evening a module is taught in one month), generally for each. During the FY 2016/2017, the modules of Diploma in Legal Practice were reviewed after consulting the key stakeholders. The new curriculum was validated; and started being implemented in FY 2017/2018. The list of DLP reviewed modules is attached in Annex 3.

1.2.1.3 Trainers

Due to the nature of applied skills required for the trainings offered by the ILPD, the latter always resort to mainly external trainers who are in legal professions. ILPD has around 11 in-house trainers who are mainly charged with modules management, a few lectures as well as involvement in the institute's applied research and consultancy assignments. To be noted is however that, whether in-house or external, the primary criteria for their selection when hiring them are the extensive experiences in their respective practices as Judges, Prosecutors, Advocates or Investigators. A few experienced academics may as well be considered for relevant modules.

In the FY 2021/2022, ILPD contracted **113** highly qualified national and international trainers to train in the DLP program and in the specialized program. Trainers were selected based on their knowledge and experience, as well as their proficiency in English. A list of trainers contracted during the whole financial year is attached as Annex 6.

1.3 Continuing Legal Education

Continuing Legal Education is another type of program offered by ILPD. This is normally done in terms of short courses, workshops or conferences.

The institute on demand from the stakeholders conducted several short courses. The table below shows the courses conducted, their objectives and number of participants.

No	Title	Institution	Number	Male	Female	Dates
1	TOT Prosecutors on GBV & Narcotic drug offenses	Prosecutors	19	6	13	30th August to 1st September 2021

2	TOT on law governing persons and family, matrimonial regimes, liberalities and succession	Judges	17	11	6	22nd to 25th November 2021
3	TOT on law relating prevention, suppression and punishment of trafficking in persons and exploitation of others	Judges	10	6	4	24th to 26th January 2022
4	Training on the use of IECMS	Investigators	25	21	4	24th to 28th January 2022
5	Treaty body reporting task force on human rights-based approach in development process building on the VNR and UPR outcomes	Advocates	24	22	2	9th to 11th May 2022
6	IECMS for Investigators	Investigators	25	16	9	23rd to 27th June 2022
7	Training on solving land disputes	National Land Authority staff	15	9	7	1st to 3rd June 2022
8	IECMS for Investigators	Investigators	21	16	5	14th to 17th June 2022
9	Aspects of Child Psychology in Child Justice & Child Rights and Social Justice	RIB	35	15	20	20 th to 24 th September 2021
10	Juvenile Justice and Rights of the Child Victim as well as Protection of Child Rights in the Digital	Judiciary, NPPA, RIB & RNP	40	22	18	4 th to 8 th October 2021

	Age					
11	Juvenile Justice and Rights of the Child Victim as well as Protection of Child Rights in the Digital Age	RCS	30	19	11	11 th to 15 th October 2021
12	Child Rights Monitoring Systems and Child Rights in Civil Matters	RBA	26	13	13	18 th to 22 nd October 2021
13	Juvenile Justice and Rights of the Child Victim as well as Child Rights in Civil Matters	Judiciary, NPPA, RIB & RNP	33	17	16	25 th to 29 th October 2021
14	Child Monitoring Systems and Child Rights in Civil Matters	NCDA, NHRC & NRS	31	16	15	1 st to 5 th November 2021
15	Aspects of Child Psychology in Child Justice as well as Child Rights and Social Justice	Judiciary, NPPA, RIB & RNP	42	28	14	15 th to 19 th November 2021
16	Aspects of Child Psychology in Child Justice as well as Child Rights and Social Justice	Judiciary	21	14	4	22 nd to 26 th November 2021
17	Aspects of Child Psychology in Child Justice as well as Child Rights and Social Justice	NPPA & RBA	28	14	14	6 th to 10 th December 2021
18	Juvenile Justice and Rights of the Child Victim as well as Protection of Child Rights in the Digital Age	RBA & NCDA	36	20	16	14 th to 18 th February 2022

19	Juvenile Justice and Rights of the Child Victim as well as Protection of Child Rights in the Digital Age	MAJ, NCDA & RBA	30	13	17	7 th to 11 th March 2022
20	Child Monitoring Systems and Child Rights in Civil Matters	Judiciary, & NPPA RLRC	21	13	8	4 th to 6 th May 2022
21	Child Monitoring Systems and Child Rights in Civil Matters	NRS & RBA	29	15	14	23 rd to 27 th May 2022
22	Aspects of Child Psychology in Child Justice and Child Rights and Social Justice	RNP & RCS	39	23	16	13 th to 17 th June 2022
23	Aspects of Child Psychology in Child Justice and Child Rights and Social Justice	MAJ & RBA	38	20	18	20 th to 24 th June 2022

In total, six hundred thirty-five (635) trainees including three hundred sixty-nine (369) males and two hundred sixty-four (264) females attended the above listed short courses conducted.

1.4 Specialized courses

During the FY 2017/2018, ILPD introduced a new category of training called specialized courses. The program was to implement the 20th resolution of the 14th National leadership retreat held at Gabiro from 25th February to 2nd March 2017. The resolution liberated as follows; *“The Institute of Legal Practice and Development (ILPD) and other schools of law have to focus on teaching specialized courses in order to produce more specialized lawyers in different domains;”*

Basing on the guidance of the mentioned resolution, the Institute in collaboration with its stakeholders identified twenty-six (26) specialized courses but developed and started to teach six (6) of them. The developed specialized courses were run starting from end September 2017 up to the mid of the 1st quarter of the FY 2018/2019 The specialized courses offered were:

- i. Persons and family law in Practice;
- ii. Corporate law practices and insolvency;
- iii. Practical aspects of economic and financial crimes;
- iv. Banking legal practices;
- v. Practical aspects of contracts and torts;
- vi. International crimes and genocide ideology.

Unfortunately, due to budget constraint, this kind of specialized courses was only conducted in the FY 2017/2018.

Seen that the existing developed programs were not recognized in the qualifications framework, the ILPD has developed eight specialized programs, namely: The Postgraduate diploma in Civil Procedure Practice (DCPP), the Postgraduate diploma in Contract and tort practice (DCTP), the postgraduate diploma in corporate and insolvency practice (DCIP), the postgraduate diploma in criminal process and sentencing (DCPS), the postgraduate diploma in family law practice (DFLP), the postgraduate diploma for economic crimes practice (DECP), the postgraduate diploma in international crimes and genocide ideology (DICGI) and the postgraduate diploma in Banking law practice (DBLP). Seven of these programs have been accredited by the High Education Council (HEC); these are **DCPP, DCTP, DCIP, DFLP, DECP, DCPS and DICGI**. The Postgraduate Diploma in Banking Law Practice is still under development by incorporating some recommendations from the High Education Council.

Notwithstanding, amongst these programs, three of them are now running since January 2022. Those are the Postgraduate Diploma in Civil Procedure Practice (DCPP), The Postgraduate Diploma in Contract and Tort Practice (DCTP), The Postgraduate Diploma in Corporate and Insolvency Practice (DCIP). The remaining ones shall start during the financial year 2022/2023.

2. ADMINISTRATION AND FINANCE

2.1 Introduction

The department of Administration and Finance deals with administration and finance issues such as human resource development, administration, procurement of goods and services, infrastructure development and management, finance etc. In the FY 2021/2022, ILPD continued the efforts to strengthen its capacity in terms of infrastructure as well as human resource development.

2.2 Human Resource Development

The Institute facilitated academic and research, administrative and technical staff to attend trainings or workshops in their respective areas of work.

The institute continued to improve the skills of its staff both academic and administrative. In this regard, workshops on research were organized for lecturers and other staff in who work closely with research department.

To fill in the vacant posts, 2 member of staff were appointed namely VRAF and VRAC. ILPD recruited two (3) staff to fill the vacant posts. The list of staff of the ILPD as of 30th June 2022 is attached as Annex 1 of this report.

2.3. Procurement of Goods and services

In FY 2021/2022, the Institute acquired various goods and services to enhance its operations. The goods and services were acquired through the following tenders:

No	Tender Name
1	Acquisition of fresh milk
2	Supply of Office Stationery and Printing consumables
3	Supply of Beverages for ILPD under Framework Agreement
4	Acquisition of furniture and fittings for ILPD
5	Supply and installation of UPS Spare parts
6	Acquisition of Library books/ Internal Generated Income
7	Acquisition of vertical pump machine
8	Acquisition of E-books /UNICEF
9	Acquisition of office equipment, furniture and fittings for SoL
10	Supply and installation of security scanner
11	Acquisition of office equipment, furniture and fittings for SoL
12	Acquisition of plumbing and electrical equipment
13	Acquisition of ICT equipment/Printers
14	Supply and installation of ICT and electronic spare parts Under Framework Agreement
15	Supply of Fuel under Framework Contract
16	Acquisition of Library Books/ JUST Project
17	Supply of Electrical and Plumbing Equipment under Framework contract
18	Provision of translation services to ILPD
19	Provision of catering services in Nyanza
20	Provision of communication/ airtime services
21	Hiring Band for Graduation Ceremony
22	Provision of Security Services for ILPD Premises
23	Hiring Cultural Troupe
24	Provision of Cleaning and Gardening services
25	Subscription to Sport Services for ILPD Staff in Nyanza and Kigali
26	Provision of Media Coverage
27	Mail Delivery / courier service
28	Provision of transport services

29	Provision of Hotel services of different categories (5, 4,3,2 stars) in Kigali, Musanze, Muhanga, Huye, Rwamagana, Framework contract
30	Provision of Maintenance service for ICT and Electronic Equipment
31	Subscription of webmail and website Hosting
32	Provision of Insurance of ILPD Premises, ICT and Electronic Equipment
33	Provision of Engraving of ILPD Assets
34	Provision of Hotel service Provider in Nyanza, Framework contract
35	Provision of Decoration service
36	TV subscription
37	Hiring a class in Kigali for ILPD weekend program
38	Repair of curtains of ILPD rooms
39	Provision of catering Nyanza Campus
40	Hire a firm for supervision of works related to rehabilitation of Hostels (Kalisimbi)
41	Upgrade of Library management Software
	Hiring a consultant firm for conducting audit
42	Hiring a consultant for supervision of work related to upgrade of roof top and rehabilitation of ILPD hostels (Akagera) and cafeteria
43	Expansion of wireless network across the accommodations of ILPD-Nyanza Campus
44	Repair of office equipment
45	Supply of electricity/ cashpower
46	Rehabilitation of ILPD Hostels(Akagera)
47	Renovation and upgrade of rooftop
48	Rehabilitation of ILPD kitchen

2.4. Infrastructure Development

During FY2021-2022, ILPD continued to improve the quality of services by rehabilitating its accommodation capacity. The institute rehabilitated Akagera hostels and equipped it with sound accommodation equipment. The Institute has upgraded the rooftop of iMutakara Complex, by equipping it with equipment to enable it to serve as Mini Bar to trainees, post graduate students and other institute's visitors.

2.5 ILPD Financial position

2.5.1 Source of ILPD Budget

The ILPD budget for FY 2021/2022 was made of subsidy allocated from National Budget and revenues generated internally through different activities performed by the Institute. The FY 2021/2022 had a total budget amounting to **2,166,150,445** Frw composed of transfers from central government, grant and own revenues.

2.5.2 statement of financial position as of 30th June 2022

The table below shows the institute's state of financial position in the 2021-2022 FY;

STATEMENT OF FINANCIAL POSITION		
	Current Period	Previous Period
ASSETS	1,697,251,366	1,545,870,549
CURRENT ASSETS	1,697,251,366	1,545,870,549
Cash and cash equivalents	651,115,953	675,321,012
Receivables from exchange transactions	1,046,135,413	870,549,537
NON CURRENT ASSETS	-	-
EQUITY AND LIABILITIES	1,697,251,366	1,545,870,549
CURRENT LIABILITIES	185,632,688	351,388,136
Current accounts Payable	179,221,166	325,226,840
Tax liabilities	6,411,522	26,161,296
NON CURRENT LIABILITIES	-	-
EQUITY/ NET ASSETS	1,511,618,678	1,194,482,413
Accumulated Opening Balance	1,194,482,413	1,449,463,912
Adjustments made during the period	92,529,748	3,319,717
Surplus/ (Deficit) for the Period	224,606,517	(258,301,216)

3. SUPPORT SERVICES

To satisfy the demands of its academic programs and enhance quality training, the Institute has continued to invest in the library and provision of ICT services.

3.1 Library

ILPD Library contributes in many significant ways to the missions of the Institute of which it is a part. The library is active partner in the teaching and research processes and support students and faculty through the provision of information resources and technology, spaces for individual and group work and study and assistance with finding, using, and evaluating information.

During the financial year 2021-2022, the library did various activities including the following:

- Acquisition of new two hundred and fifty law printed books worth twenty-three million five hundred ninety-nine three thousand seven hundred and ninety Rwandan francs (23,593,790). The acquisition was the under ordinary budget and JUST Project.
- Acquisition of electronic resources specific to the Children Justice Program Worth Thirteen million one hundred sixty-seven thousand nine hundred forty-six (13,167,946 frws). The funds were provided by UNICEF-RWANDA.
- Publication of the third Issue of Rwanda Law Journal
- Upgrading of Koha Integrated System from 17.05.05.000 version to 22.05. 00 version

4. PUBLIC RELATIONS AND PARTNERSHIP

4.1 Public Relations

During the ended 2021/2022 FY, activities to increase the awareness of ILPD within the public have not been left behind. Here below are major public relation activities that were conducted:

- The first live streamed graduation ceremony was held during the 9th graduation ceremony. Public was able to follow it from everywhere in the country and outside the country

- A documentary film on the ILPD achievement and impact in Justice Sector was produced and was aired during the 9th graduation ceremony and it is accessible online
- Media relations were sustained. ILPD activities and workshops were aired in media such RBA, igihe.com, among others.
- Promotional materials were acquired to promote ILPD in public. More than 750 T-shirts were distributed among students who attended different modes of DLP and specialized modes, 200 note books and 200 pens were also distributed among stakeholders, etc.
- ILPD social media were boosted and more than 30,000 people visited our twitter, Facebook and YouTube accounts.
- Many promotional materials (T-shirts, notebooks, pens, banners, magazines, prospectus, brochures, etc.) were ordered and distributed among the stakeholders during different campaigns.

3. Partnership

ILPD believes in cooperation and partnership. The Institute kept building on good relations it has with other institutions whether public or private. Currently the institute has signed memorandum of understanding (MoU) with twenty-two (22) institutions as listed in annex 6. Such MoUs facilitate the good collaboration between institutions, and ILPD has started yielding from them.

4. PLAN FOR 2022/2023

The life of ILPD is a continuous process like any other institution with unlimited mandate in terms of time. Activities executed in one financial year cannot stand-alone, they need to be continued, complemented or maintained by others in the following financial year(s). It is in this regard that the conclusion of the briefing on the achievements of ILPD in the FY 2021/2022 cannot be done without mentioning the broad lines of activities planned in FY 2022/2023.

The focus of the FY 2022/2023 will be to increase the number of students attending DLP courses through different modes of teaching namely; Part Time Mode, Weekend, Full time and Executive Mode. The objective is to equip legal professionals with the skills they need to carry their job professionally.

The focus will also be put on diversification of courses offered, targeting especially specific needs of clients and stakeholders in terms of legal trainings.

The following activities are planned for the FY 2022/2023 both in academic as well as in Finance and Administration departments:

6.1 Academic department

The academic department plans to continue enhancing its capacity to offer quality trainings in the FY 2020/2021. Some of the key activities planned in the new financial year include:

- Organize three intakes for the DLP in Nyanza, Full time mode;
- One intake of DLP Executive Mode program;
- Two intakes of DLP Evening Mode program;
- Two intake of DLP Weekend program;
- Conduct at least three legal researches;
- Organize four specialized courses with the collaboration with Judiciary

5. 2 Administration and Finance Department

In 2022/2022 financial year, the administration and finance department as a supporting department shall focus on the following:

- Start renovation of ISANGANO Hall;
- Equip the roof top with furniture
- Acquire new laptops



- Marketing ILPD activities within the country and in the region;
- Acquisition of goods and services to enhance operations of the Institute;
- Progressively enhance human resources development by offering different short courses;
- Purchase and maintain library books and subscribe to various newspapers;
- Maintain library software.

ANNEXES

Annex 1: ILPD Staff 2021/2022

No	Names	Position	Status
1	Dr KAYIHURA M. Didas	Rector	Under statute
2	Dr SEZIRAHIGA Yves	VRAC	Under statute
3	SHIRIMPUMU N. Erick	VRAF	Under statute
4	MUSAFIRI Epimaque	Acting Academic Registrar	Under statute
5	NDAYIRINGIYE Ferdinand	DLP Coordinator	Under statute
6	NZEYUMUKAMA Emmanuel	Driver	Under statute
7	BENURUGO Alice	Administrative assistant/VRAF	Under statute
8	MUKARUZIGA Alphonsine	Internal Auditor	Under statute
9	LUGIGANA Charles	CLE coordinator	Under statute
10	MUNYENGANGO Jean Baptiste	ICT Officer	Under statute
11	BONGERA Ines	Librarian	Under statute
12	RWABUKWISI Justin	Librarian	Under statute
13	MUGISHA Richard	Director of Library	Under statute
14	HAKAMINEZA Celestin	Procurement Officer	Under statute
15	TUYISHIME Adiel	System Administrator	Under statute
16	NYIRAMINANI Sarah	Logistics officer	Under statute
17	INGABIRE Juvenal	Acting DAF	Under statute
18	KARAMAGE Paul	Record and Examination Officer	Under statute
19	NZAKOMEZA Samuel	Director, Training and Research & Consultancy	Under statute

20	NIYIGENA Samson	Librarian	Under statute
21	UMWANANKABANDI Nadine	Librarian	Under statute
22	BIGIRIMANA Consolate	Lecturer	Under statute
23	BAGWANEZA SADIKI Dieudonne	Lecturer	Under statute
24	KABUYE NGENDAHAYO Jean	Lecturer	Under statute
25	NSENGUMUREMYI Cyldion	Lecturer	Under statute
26	NDAMAGE Ferdinand	Lecturer, Academic Dean	Under statute
27	NDEKEZI AIMABLE	Accountant	Under statute
28	NIYITEGEKA ANASTASE	Electrician	Contractual
29	UWANYILIGIRA Jeanne d' Arc	DLP Coordinator	Under statute
30	SIBOMANA Jean d' Amour	PRO	Under statute
31	HABYARIMANA EVARISTE	Plumber	Contractual
32	NSHIMIYE GITARE	Planning Officer	Under statute
33	MWEMEZI RUTTA John	Lecturer	Contractual
34	NSHIMIYIMANA Jean Marie	Tax Accountant	Contractual
35	MUKANSANGA Clarisse	Secretary	Under statute
36	BANGAYANDUSHA Viateur	Lecturer	Under statute
37	NIYOMUGABO Daniel	Hostel Manager	Under statute

Annex 2: List of DLP trainers 2021/2022

	Names	Gender	Nationality	Qualification
1	Justice Dr NTEZILYAYO Faustin	M	Rwandan	PHD
2	Honourable BUSINGYE Johnson	M	Rwandan	PGD
3	Justice Dr. UGIRASHEBUJA Emmanuel	M	Rwandan	PHD
4	Justice RUKUNDAKUVUGA Francois Regis	M	Rwandan	Masters
5	Justice Dr KARIMUNDA Aimé	M	Rwandan	PHD
6	Mr. HAVUGIYAREMYE Aimable	M	Rwandan	Masters
7	MUTANGANA Jean Bosco	M	Rwandan	Masters
8	KALIHANGABO Isabelle	F	Rwandan	Masters
9	Justice Prof NGAGI Alphonse	M	Rwandan	PHD
10	Justice MUTASHYA Jean Baptiste	M	Rwandan	Bachelors
11	Justice KALIWABO Charles	M	Rwandan	Masters
12	Justice GASORE Prosper	M	Rwandan	Masters
13	Justice KIBUKA Jean Luc	M	Rwandan	Masters
14	Justice KADIGWA G. Laurien	M	Rwandan	Masters



15	Justice RUTAZANA Angeline	F	Rwandan	Masters
16	Justice HATEGEKIMANA Bernard	M	Rwandan	Masters
17	Mr. NTETE Jules Marius	M	Rwandan	Masters
18	Dr. WIBABARA Charity	F	Rwandan	PHD
19	Mr. HABARUREMA Jean Pierre	M	Rwandan	Masters
20	Mr. SIBOYINTORE Jean Bosco	M	Rwandan	Masters
21	Mr. NIYONZIMA Vincent	M	Rwandan	Masters
22	Mrs HABYARIMANA Angelique	F	Rwandan	Masters
23	MBARAGIJIMANA Desire	M	Rwandan	PGD
24	Mrs DUSHIMIMANA Claudine	F	Rwandan	Masters
25	Mr. NYIRURUGO Jean Marie Vianney	M	Rwandan	Masters
26	Maître KAVARUGANDA G. Julien	M	Rwandan	Masters
27	Maître RUTABINGWA Anastase	M	Rwandan	Masters
28	BUTARE Emmanuel	M	Rwandan	Masters
29	Maître RUKANGIRA Emmanuel	M	Rwandan	Masters
30	Maître Dr. KAYITANA Evode	M	Rwandan	PHD

31	Maitre Gasaatura Daniel	F	Rwandan	Masters
32	Maître RUSANGANWA Jean Bosco	M	Rwandan	Bachelors
33	Maître MUGISHA Richard	M	Rwandan	Masters
34	Maître RUBASHA Herbert	M	Rwandan	Masters
35	Maître SERUGO Jean Baptiste	M	Rwandan	Masters
36	Maître HABIMANA Pie	M	Rwandan	PHD
37	Maître KAYIJUKA Ngabo	M	Rwandan	Masters
38	Maître BUGINGO Jean Bosco	M	Rwandan	Masters
39	Maître MAGOBA Ronnie	M	Rwandan	PGD
40	Maître MITSINDO Tom	M	Rwandan	Masters
41	Maître MALALA Aimable	M	Rwandan	Masters
42	Maître MUKAMA Happy	M	Rwandan	Masters
43	Dr. MASENGO Fidele	M	Rwandan	PHD
44	Mr. MUVARA Pothin	M	Rwandan	Masters
45	Mrs NYIRANSHIMIYIMANA Christine	F	Rwandan	Masters
46	Mrs. UMUTESI Annet	F	Rwandan	PGD
47	Mr. NDENGEYINKA William	M	Rwandan	Masters
48	KAMANZI Innocent	M	Rwandan	Masters
49	SP KARASIRA Jean Claude	M	Rwandan	Bachelors
50	Dr MUNYAMAHORO René	M	Rwandan	PHD
51	Dr KARUGARAMA Richard	M	Rwandan	PHD

52	NTWARI Emile	M	Rwandan	Masters
53	MATSIKO Joseph	M	Ugandan	PGD
54	TUMWEBAZE John	M	Ugandan	Masters
55	NDATABAYE Innocent	M	Rwandan	Masters
56	KATABOGAMA Aoron	M	Rwandan	PGD
57	BANGAYANDUSHA	M	Rwandan	Masters
58	GASANGWA Ezra	M	Rwandan	PGD
59	Dr RUVEBANA Etienne	M	Rwandan	PHD
60	Dr MULEEFU Alphonse	M	Rwandan	PHD
61	ATWIJUKIRE Dennis	M	Ugandan	Masters
62	GASANA Raoul	M	Rwandan	Masters
63	SP BISANGWA Modeste	M	Rwandan	Masters
64	MAZIMPAKA Jean Paul	M	Rwandan	Masters
65	SEBUCENSHA Leonard	M	Rwandan	Masters
66	BYAKATONDA John	M	Rwandan	Masters
67	GAPARAYI Iddi	M	Rwandan	Masters
68	NIYONDORA NSENGIYUMVA	M	Rwandan	Masters
69	NDAHIRO Isaac	M	Rwandan	Masters
70	IZERE P	M	Rwandan	Masters
71	GAKUNZI Valery	M	Rwandan	Masters
72	UWICYEZA Bernadette	F	Rwandan	Masters
73	NGOGA Thiery	M	Rwandan	PGD
74	Dr SEZIRAHIGA Yves	M	Rwandan	Masters
75	DUSHIMIMANA Lambert	M	Rwandan	Masters
76	MUNYANGAJU Damascene	M	Rwandan	PGD



77	BADEGE	M	Rwandan	PGD
78	TWAGIRAYEZU Jean Marie	M	Rwandan	Masters
79	BAHIZI Alex	M	Rwandan	Masters
80	Prof NUWAGABA Alfred	M	Ugandan	PHD
81	Justice AKAMBA Joseph	M	Ghanaian	Bachelors
82	GATERA Jean Clément	M	Rwandan	Masters
83	TWAHIRWA Jean Baptiste	M	Rwandan	Masters
84	BYABAGABO Fred	M	Rwandan	Masters
85	KAMANZI Désiré	M	Rwandan	Masters
86	GAFASHA Isaac	M	Rwandan	Masters
87	NTAGANIRA Emmanuel	M	Rwandan	Masters
88	KAYIGI Léon	M	Rwandan	Masters
89	SANGANO Yves	M	Rwandan	Masters
90	RUKESHA Valence	M	Rwandan	Masters
91	Dr MUHIRE Gapasi Yves	M	Rwandan	PHD
92	SEMINEGA Eugene Silas	M	Rwandan	Masters
93	TWIZERIMANA John	M	Rwandan	Masters
94	BISANGWA Modeste	M	Rwandan	Masters
95	NKUBITO Eugene	M	Rwandan	Masters
96	MUTABAZI Harrison	M	Rwandan	Masters
97	NIYITEGEKA Jonas	M	Rwandan	Masters
98	NZAFASHWANAYO Dieudonne	M	Rwandan	Masters
99	MANIRARORA Jean Bosco	M	Rwandan	Masters
100	Dr TITE NIYIBIZI	M	Rwandan	PHD
101	KAYIBANDA Richard	M	Rwandan	Masters



102	NDAGIJIMANA Ignace	M	Rwandan	Masters
103	RWABIGWI Augustin	M	Rwandan	Masters
104	HARINTWALI Come	M	Rwandan	Masters
105	TWAHIRWA Jean Bosco	M	Rwandan	Masters
106	Dr Rene MUNYAMAHORO	M	Rwandan	PHD
107	Dr NSHIMIYIMANA Didas	M	Rwandan	PHD
108	BYAKATONDA John	M	Rwandan	Masters
109	HABIMANA Bonaventure	M	Rwandan	Masters
110	NZAMUYE JMV	M	Rwandan	Masters
111	UWAMAHORO Olive	M	Rwandan	Masters
112	Dr MBEMBE Elvis	M	Rwandan	PHD
113	BAGABO Faustin	M	Rwandan	Masters



Annex 3: DLP Modules description.

Module	Program Outcomes
1 General Legal Culture	This module aims at enabling the trainees to cope with advanced legal research, general principles of common law and civil law, and the statutory interpretation and use of precedents.
2 Interviewing	This module aims at enabling students to conduct interviews with clients, witnesses and suspects effectively and efficiently. It will therefore also serve as a foundation for other, later modules which deal with specific areas of practice for which these skills are particularly important.
3 civil and commercial transactions	This module aims at giving a hands-on experience in the everyday practice of the work as a lawyer. It will enable students to understand different transactions relating to land registration, land tenure, transfer of land and other household properties. This module will equip the trainees with practical skills of deal negotiation, sale and commercial lease agreement, negotiable instruments and other related documents, company incorporation, mergers and acquisitions, insolvency practice, Public Private Partnerships, procedural aspects of intellectual property and the capital market.
4 Alternative Dispute Resolution	This module aims to ensure that students are aware, and understand the potential advantages and disadvantages, of the processes of negotiation, mediation and arbitration which are available, as an alternative to litigation, to settle a dispute. It will,



	<p>therefore, equip them with the ability to decide on which process to adopt in any particular case; and with the skills which they will require, in order to use these processes on behalf of their clients.</p>
5 Contract Drafting and Principles of Legislative Drafting	<p>This module aims to enable students to understand the principles and purposes which govern the drafting of any legal document, with a specific emphasis on contracts and legislation; and to equip them with the skills to draft for themselves, such documents, and to a standard that they will be expected to achieve in practice.</p>
6 The course of civil suit	<p>This module aims at enabling the trainees to establish a thorough understanding of the professional conduct and ethics for judges, to gain a comprehensive understanding of legal procedures in civil; to demonstrate an understanding of court management administration and the use of IECMS; to ensure that students can conduct a hearing and can draft good judgments; demonstrate the ability to apply the law and use of precedent in judgment writing as well as dealing with post trial procedures.</p>
7 Criminal Process	<p>This module aims at enabling the trainees to understand the pre-trial process, criminal dossier preparation, to select the criminal charges, to evaluate the evidence and to prepare a criminal defense case. It introduces trainees to the investigative work of prosecutors and the relationship between prosecution and judicial police as well as the role to be played by each one. It also introduces trainees to a practical knowledge of evidence law and the ability to understand how it operates in practice and efficient method of retrieving information from witnesses. Briefly, this module seeks to develop trainees' knowledge on the entire process of a criminal</p>



	case; from the arrest of a person to the execution of the judgment.
8 Practice Management	This module will focus upon the following areas of professional practice: Admission and Ethics for Advocates, advocates collaborations and forms of associations, setting up a cabinet, management of the cabinet, dealing with client money, marketing, client care and EAC freedom of establishment.

Annex 4: Institutions/organisations signed MoUs with ILPD

No	Institution/Organization Name	Year of Signature
1	DIU Dutezimbere Ubutabera	2018
2	Rwanda Bridge to Justice (RBJ)	2018
3	Capacity Development and Employment Service Board (CED-RDB Now)	2017
4	Ministry of Justice	2017
5	Kigali International Arbitration Centre	2016
6	Office of Ombudsman	2016
7	Great Lakes Initiative for Human Rights and Development	2016
8	Capacity Development and Employment Service Board (CED-RDB Now)	2017
9	Rwanda Correctional Service	2015
10	The Judiciary of Rwanda	2014
11	Nyanza District	2014
12	Institute of Applied Sciences	2014
13	African Centre for Legal Excellence	2014
14	The Hague Institute for Global Justice	2014
15	ICT-LO- DUNGCA	2013
16	Kigali Bar Association (Rwanda Bar Association Now)	2013



17	University of Rwanda	2013
18	Rwanda National Police	2013
19	The Peace Corps	2013
20	American Bar Association	2013
21	MDF	2011
22	Legal Aid Forum	2020



Trainees in a moot court



Law dissemination and awareness in the community



ILPD accommodation room(s)



Trainees in short course on IECMS